



West Metro Meeting and Training Center

Audio Visual Services

The West Metro Meeting & Training Center offers you the tools you need to ensure your event is successful for you. Our Audio Visual Services are set-up to your specifications.

Complimentary Equipment

We are pleased to offer you the following items at No Charge:

High-speed Wireless Internet
Whiteboard – over 20 feet
Dry Erase Markers, Set of 4
Masking Tape Roll, 1
Power Strip, 1
Extension Cord, 1

Additional Equipment

Ceiling-mounted Projector & Screen
Portable Projector & Screen
Blu-ray Player & Screen
Screen, 12x9 - Automatic Drop-down
(without projector rental)
Polycom Speaker Phone
Conference Speaker Phone
Wireless Hand-held Microphone
Lavalier Microphone
Podium
Flip Chart Pad, Easel & 4 Markers
Post-It Flipchart Pad, Easel & 4 Markers
Easel Stand
Dry Erase Markers, Set of 4
Flip Chart Markers, Set of 4
Laser Pointer
Masking Tape Roll
Power Strip or Extension Cord

The items listed above are standard in-house equipment with a specific number of each item available. Additional equipment can be obtained upon request. Prices may be higher for outside rented equipment. Prices shown are per day. A twenty percent service charge and applicable state sales tax will be added to all Audio Visual Services. 1/2016

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